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## Consent for the use of photographs and videos

## **CONSENT FOR THE USE OF PHOTOGRAPHS AND VIDEOS**

Dear parents/legal representatives,

We have the opportunity to take photographs and make video recording of our pupils while they participate to a wide range of schools activities (i.e.; shows, school trips, newsletter/gazette, Yearbook).

In order to respect the privacy of your child(ren) and to be compliant with data protection legislation (the General Data Protection Regulation and associated national legislation), we are legally obliged to obtain your prior authorization to take photographs and make video recordings of your child(ren) during the school year.

Although children like to be photographed and filmed, and their families like to see them during the various school activities, we will respect your choice if you do not want the images to be distributed. Therefore and in the interest of an efficient and transparent administration, we need every parent/legal representative to complete the questions of the so-called tab "Legal" in SMS.

It is likely that the School already requested your consent for the photographs and videos. We must renew this approach, which is now carried out online and valid for the current cycle, to ensure that all the parents/legal representatives have provided the requested consents.

As you probably know, it is very difficult to exclude children from group shots being taken during joint activities that gather several classes or linguistic sections such as shows, concerts or school trips.

In case we do not receive authorization, please be informed that the School does not have the necessary resources to blur your child's face in video recordings, when he/she participates to such joint school activities. By participating to these joint activities, you agree that any video recordings where your child(ren) may appear, could be shared with the School's teachers and parents.

These explanations are for the parents/legal representatives to understand why the School has to request consent and what are the practical measures the School will have to implement to comply with its legal obligations.

Please see below for information on the use of photographs and video recordings.

## GENERAL INFORMATION

The different types of consents provided in the so-called tab “Legal” will be valid for the current cycle (Nursery, Primary or Secondary) and will have to be renewed for the next cycle (Primary or Secondary).

You may withdraw your consent at any time by contacting the School’s Data Protection Officer Correspondent: [XXX-DPO-CORRESPONDENT@eursc.eu](mailto:XXX-DPO-CORRESPONDENT@eursc.eu)

*(XXX corresponding to your School’s initials: ALI, BER, FRF, IXL, KAR, LAE, LUX, MAM, MOL, MUN, UCC, VAR, WOL)*

At the end of each civil year, the School will erase the photographs and video recordings allowing facial recognition of the children who gave their consent and were taken during the past school year<sup>1</sup>.

Photographs that do not identify pupils and class group photographs will be safely and indefinitely retained for historical purposes.

In the event that photographs need to be taken or video recordings need to be made during situations that are not covered by the so-called tab “Legal”, we will contact you to require your prior authorization.

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<sup>1</sup> Photographs and video recordings taken during the 2018-2019 school year, will be erased at the end of 2019. The next year, photographs and video recordings taken during the 2019-2020 school year will be erased at the end of 2020.

## REQUESTED CONSENTS

**Please provide an answer to each question displayed in the tab “Legal”**

1. I give permission for the School to take photographs of my child and publish them in the Yearbook for communication purposes:  
>Yearbook
  
2. I give permission for the School to take photographs of my child and publish them in the local Newsletter/Gazette/Magazine of the School for communication purposes and in the interest of sharing educational activities carried out by the pupils:  
>Newsletter/Gazette/Magazine
  
3. I give permission for the School to take photographs and make video recordings of my child during school activities and trips, celebrations and other school events and publish them on the Website of the School for communication and school-related advertising purposes:  
>Website
  
4. I give permission for the School to take photographs and make video recordings of my child during school activities and trips, celebrations and other school events and share them with the parents of the class electronically (SharePoint or through an email with a link to the parents concerned, with an expiry date) for communication purposes:  
>Communication to parents/Class activities
  
5. I give permission for the School to take photographs of my child during joint activities gathering several classes or linguistic sections (i.e., end of the year shows, Christmas show, school activities and trips) and share them with the School’s parents and teachers electronically (SharePoint or through an email with a link to the parents/teachers, with an expiry date) for communication purposes:  
>Communication to parents and teachers/ Joint activities
  
6. In case I agree to one or more of the above-mentioned options, I also give permission for the School to associate the name of my child with the photograph that is published (i.e., to congratulate a child when he/she won a competition or a prize), for communication purposes:  
> Association of name