

Schulberatendes Gremium (SAC)

Protokoll des Treffens vom

14.01.2014

Teilnehmer:

Rudolph Ensing (Direktor ESM)
Dana Pavličíková (Direktorin KG/GS)
Andreas Wallrodt (Verwalter)
Maie Soll (Erziehungsberaterin)
Jean Dupuis (Elternvertreter)
Paul Miles (Personalvertreter HS)
Deborah Chapman (Personalvertreterin GS)
Diego Íñiguez (Vertreter EPA)
Anita Sloomweg (Elternvertreterin HS)
Marcella Frank (Elternvertreterin GS)
Agnès Quenel (PAS-Vertreterin)
Roland Jerzewski (Lehrervertretung HS)
Freya Storer (Schülervertreterin)
Cédric Blanc (Schülervertreter)

Protokoll: Dagmar Schmidt-Kärst (Direktionsassistentin)

Herr Anton Hrovath ist wegen Krankheit entschuldigt.

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1. Eröffnung und mündliche Mitteilungen

Herr Ensing begrüßt alle Teilnehmerinnen und Teilnehmer, insbesondere die neuen Teilnehmer Maie Soll, Freya Storer und Cédric Blanc

2. Genehmigung der Tagesordnung

Die Tagesordnung wird in der vorgeschlagenen Form genehmigt.

3. Genehmigung des Protokolls vom 16.09.2013

Das Protokoll wird in der vorgeschlagenen Form genehmigt.

4. Informationen der Schulleitung

Mr Ensing reported that the first term of the school year was successful. The cooperation within the management team, now with Mrs Pavličíková, is working extremely well. The middle management structure is now firmly established and has proven to be an important asset to the school management. The cooperation with the EPO, the Parents' Association and other stakeholders was and is very positive and constructive. In this sense, he also thanked the staff representatives and the students' representatives in particular for the open and constructive communication and cooperation. In this context he expressed his regrets and wished farewell to Mr Paul Miles, who has been –par excellence–, the staff representative of the secondary teachers for many years. Mr Ensing thanked him for the excellent cooperation in which Mr Miles always took all points of view into consideration.

In the first semester the school management had intensive discussions with the locally recruited teachers about their contracts, with an overall positive outcome in terms of bilateral agreements and positive expectations about the newly decided statute for locally recruited teachers at the system's level. The colleagues highly welcomed the 70% guarantee of hours which the school could offer. This policy will be evaluated in the next months in order to check if a similar, but better contract could be offered to more colleagues than up to now.

Mr Ensing reported that finally two new colleagues from Italy have arrived end of October/beginning of November.

All seconded teachers whose contracts will come to an end by the end of this school year will be replaced. He thanked the EPO for having solved the cost sharing issue already "avant la date". He announced a careful implementation of the changes in the first three classes of the secondary cycle and was pleased that the school will be able to offer LIII in S1 from the next school year on. The issue will be on the agenda of the next Educational Council and the SAC.

The focus of the meeting of the Administrative Board in September was on pedagogical issues and part A of the Annual School Plan (ASP) 2013-14 (Teaching and Learning) has been already approved in that meeting. Now, Part B of the Annual School Plan (ASP) 2013-14 will be presented to the Administrative Board in its meeting in January with focus on the financial issues and hopefully the Board will support as well part B (Finances) of the ASP. Mr Ensing explained that it is very important for the school to know that the Administrative Board supports the further development in the eight areas the school focuses upon, in particular: the first set of 'big four': *differentiation, forward planning, transition, European Dimension* and the second set: *social dimension, whole day concept, learning strategies, more flexibility of choice in languages*.

Further developments are also foreseen in the area of ICT. The school is in process of examining the impact of the introduction of WLAN and the need for Smart boards. At the same time a pilot project with iPads and/or notebooks is being prepared.

The drafting of the next Multi Annual School Plan (MASP) 2015-2018 is planned in calendar year 2014. The school has the intention to make its school profile more explicit, especially in the eight areas mentioned above. Mr Ensing explained that after all, schools are expected not only to follow the rules, but also to make the best possible use of the room for autonomy – in the pedagogical and didactical area, and also in the areas of personal and financial resources. Before the final version of the MASP will be drawn up, teachers, students and parents will have the possibility to make their opinion known on various issues, which will be integrated in this very important policy document. Representatives of the EPO, the Parents' Association and the school management already share their ideas about the future of the school in the so called "Think Tank" meetings.

In 2014, the school expects the already announced follow-up inspection to be held and will prepare for the next Whole School Inspection in 2016.

Whole day concept:

At the moment the school is in process of setting up an inventory of the current possibilities and to examine the possible extensions: "Pausensport" for year 4 primary, "Ruheraum" twice a week for years 1-5 primary, sports in secondary, "Freistundenbetreuung", more possibilities for independent learning, e.g. in the Multi Media Centre in secondary, structural offer of support (part of the support budget), community service (within "social dimension" - local, regional, international), open "Kunstatelier", doing homework at school, photography, music, theatre, et cetera. For the brainstorming, a round table conference with interested teachers and the educational counsellors of course will take place on 5th February. Together with the Parents' Association the school is currently examining the best possible way of organisation of these and other extracurricular activities - with the aim to offer the students a compact timetable with as many lessons and activities and support as possible.

Middle Management Structure:

As already announced the management has presented the successful middle management structure at the in-service training for all members of the management of all European and accredited schools in November 2013. Just before the Christmas holidays an updated version of the relevant document has been forwarded to the central office and the management of all ES and this document will be attached to the minutes of this meeting.

New website:

As a new feature, the new website reports about activities in and out of the classroom. Information can already be published in other languages than German and English and soon static information in other languages will be offered as well. The information will be based on electronic translations and the possibility will be offered to correct these imperfect translations on a voluntary basis as there is no extra budget to do it otherwise.

Consultation and Support (Beratung und Unterstützung):

The already mentioned policy document for the new successful structure with clearer roles and responsibilities is delayed for health reasons of the coordinator, but will be in process very soon. The organisation chart has already been published on the website and there have been presentations in the Educational Council. A flyer with all relevant information is in preparation.

Mrs Sylvia Segerer-Schwarz will take up the new post as school psychologist on 1 February 2014. The agenda of her introduction foresees meetings with the school management, the members of the team "Consultation and Support" and other colleagues working in this area. Mrs Segerer-Schwarz will also meet the Parents' Association and will give a presentation in the respective Educational Councils and the SAC as well.

Health and Hygiene Plan:

As an external expert Mrs Brigitte König will analyse and complete the school's "Health and Hygiene Plan" in a set period of time. Due to personal reasons, the project has been delayed and will start in the next month. Representatives of colleagues, students and parents will be invited to share their ideas with her. The further planning will be part of an Action Plan, but the idea is to work as pragmatic as possible and to have the global Health and Hygiene Plan ready before the summer holidays.

Security:

In the area of security, as already mentioned, an external expert has carried out an analysis onsite and has given recommendations to the school. The working group with representatives of the school, the EPO and the Parents' Association has analysed this report and has set priorities for the years to come. Following the outcome and the recommendations the school therefore asks for a new post of a principal technician, functioning mainly as a security officer. This security officer will examine the other recommendations.

The considerations of the working group comprise amongst others the connection of the school to an alarm centre and the installation of additional cameras in the sports area. The working group has planned an extra meeting on 30 January 2014 in order to check the shooting rampage procedure ("Amokplan"). The school is aware of the fact that security is a priority at the system's level as well. The management is open to all recommendations and strongly hopes for support one way or another already by now, in order to be able to give a possible impulse to - at least - the feeling of security in the school. The school is conscious that a 100% guarantee for security can never be achieved, but, while being realistic, is ready to make all necessary steps in this important area.

Europatag:

The working group has started planning and communicating to the school community that the "Europatag" celebrations which will be held on Saturday 10 May 2014. Key elements of this programme will be the presentation of projects under the heading "social dimension" and school-, class- and subject-related projects activities. The chairman of the working group, Mr Stie, will be pleased to give additional information.

Timetable primary cycle:

Within the development of the school climate (school rules, etc.), Mrs Pavličíková explained the aim of the project -together with the teachers- to harmonise, streamline and standardise the timetable of the primary cycle to be able to display it in the School Management System (SMS). This has already been discussed with the Parents' Association and the CdP and will also be presented to the Educational Council and to the SAC.

Resources:

Mr Wallrodt gave an update of information regarding the recent building projects:

- Rearrangement of the "Kaltessermensa":
An additional canteen will be ready for use after the Easter holidays. "Kaltesser" of the primary cycle will stay in the "Kaltessermensa". "Kaltesser" of the secondary cycle will be relocated in the HS Aula.
- New container:
The construction process of the "purple" container is in time so far with start of the constructions in mid-February. Since the trucks and lorries will pass the main footpath from the bus terminal to the school entrance, an additional security guard will be placed at the building site during rush-hours (bus arrival and departure). Moreover a new footpath has been built alongside the sports yard nearby the kindergarten.
The "purple" container will host classes of year 3 primary.
- Annex:
Following the information from the building authorities last week there will be a delay of about 6 months mainly due to cost overrun which requires a complex approval procedure involving the Ministry of Finance. The EPO will intervene on a political level in order to speed up the process.
- Reform: Organisation des Unterrichts im Sekundarbereich
Dieser Besprechungspunkt ist auf die nächste Sitzung verschoben.

5. Meldungen/Fragen Vertreter des EPA

Es werden keine Fragen gestellt bzw. Mitteilungen gemacht.

6. Meldungen/Fragen Vertreter der Lehrer/Personalvertretung

Herr Jerzewski teilt der Schulleitung mit, dass die schwergängigen Brandschutztüren im Tunnel eine erhöhte Gefahrenquelle für jüngere Schüler darstellen.

Zur Müllvermeidung schlägt er vor, dass in jeder Etage des Grünen Containers Mülleimer aufgestellt bzw. an der Wand befestigt werden.

Frau Chapman weist auf den hohen Lärmpegel in der Mensa hin. Die gemessenen Werte sind im gesundheitsgefährdenden Bereich, die Verbesserungen in der Akustik notwendig machen.

Herr Wallrodt wird die angesprochenen Punkte dem Bauamt zur weiteren Bearbeitung weiterleiten.

Die Personalvertretung äußert ihre Bedenken hinsichtlich des Ausbaus des Schultages von 8.00 -18.00 Uhr.

7. Meldungen/Fragen Vertreter der Eltern

Die Eltern berichten, dass die EV ein neues Mitgliedsverwaltungssystem mit persönlicher „online“ Identifizierung plant und in diesem Zusammenhang einen Erfahrungsaustausch mit der Schule wünscht.

Herr Miles erklärt, dass die beschriebene Funktionalität schon im neuen Datenverwaltungssystem „School Management System“ (SMS) der Schule vorhanden ist, das seit September 2013 für alle Europäischen Schulen eingerichtet wurde und vom Zentralbüro gesteuert. Da weitere Module nach und nach eingerichtet werden,

wartet die Schulleitung mit der Einrichtung des „Extranets“ bis alle Funktionen von SMS klar sind. Insofern muss die Möglichkeit der technischen Kooperation mit dem geplanten Verwaltungssystem der EV noch untersucht werden.

Cédric Blanc regt an, Erfahrungen mit Alicante auszutauschen, da man dort bereits über „googlemail“ eine Extranet betreibt.

Die Frage nach dem Hitzeschutz im Grünen Container(Protokoll letzte Sitzung) ist an das Bauamt weitergeleitet worden und wird in der Rangfolge der Prioritäten bearbeitet. Ein möglicher Hitzeschutz für den Lila Container wird ebenfalls überprüft.

Ganztagskonzept:

Die Eltern schlagen eine Kooperation in der Erstellung des Stundenplans und eine ganztägige Nutzung der Nebenschulaktivitäten vor, um eine optimale Auslastung der Räume für Musik und Sport zu gewährleisten. Frau Schmidt-Kärst gibt die Information weiter, dass ab nächstem Schuljahr die Sporthallen nach 16.00 Uhr verstärkt für die Vorbereitung für Eurosport benötigt werden.

Die Lehrervertreter äußern ihre Bedenken hinsichtlich der Integration der Nebenschulaktivitäten im Schulalltag.

Herr Ensing schlägt vor, diesen Punkt in der nächsten Sitzung zu erörtern.

8. Meldungen/Fragen Vertreter der Schüler

Die Schülervertreter bedanken sich, dass der Freistundenraum soweit eingerichtet wurde. Herr Ensing bittet die Schüler, ihre Ideen zur Einrichtung des Raumes im Rahmen des Ganztagskonzeptes der Schulleitung mitzuteilen.

Die Schüler teilen ihren Wunsch mit, sogenannte „Schulteams“ für Musik und Sport zu gründen, die u.a. auch die Stärkung der Gemeinschaft unterstützen können. Die Schulleitung wird nach dem Erfahrungsaustausch mit der MIS Anfang Februar konkrete Vorstellungen besprechen.

Die Idee des Schülerkomitees ist ein multifunktionaler Schülersausweis (Kiosk, Mensa, Bibliothek).

Herr Miles berichtet, dass ein solches System bereits vor 5 Jahren von der Schulleitung vorgeschlagen, aber aus datenschutzrechtlichen Gründen von Mitgliedern der Schulgemeinschaft abgelehnt wurde.

Schließfachmangel:

Es wurden 60 neue Schließfächer angeschafft, aber der Vorschlag für Schließfächer für s6/s7 in einem separaten Raum wurde abgelehnt. Der Keller in EUREKA wird für die Nutzung für Schließfächer vorgeschlagen.

Herr Wallrodt wird eine Überprüfung der Genehmigung veranlassen.

9. Termin nächste SAC-Sitzung

Die nächste Sitzung findet statt am Mittwoch, 30.04., 16.15-17.45 Uhr.